



## Instruction to your Bank or Building Society to pay by Direct Debit

Service User Number

Please fill in the whole form using a ballpoint pen and send it to:

				l		
88 – 90 Goodmayes Road						
Goodmayes	For FastPay Ltd Re Wave Tel Ltd Official Use Only					
Essex	This is not part of the instruction to your Bank or Building Society  Dear Customer: Please Complete Below for Our Records					
IG3 9UU	Name:					·
	Address:					
Name(s) of Account Holder(s)						
				Postcode:		
Bank or Building Society account number	Phone:					
	Email:					
Branch Sort Code	Instruction	on to yo	ur Bank c	r Buildin	g Society	y
	Please pay FastPay Ltd Re Wave Tel Ltd Direct Debits from the account detailed in this instruction subject to the safeguards					
Name and full postal address of your Bank or			this instruct Debit Gua		ct to the	safeguards
Building Society	I understar			on may rem ails will be		
To The Manager:	to my Bank			ans win be	passea ere	ectromeany
Bank/Building Society	Signature	(s)				
Address:						
Postcode	Date					
Reference Number						
	Banks and			ot accept Di		nstructions

## This Guarantee should be detached and retained by the payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, FastPay Ltd Re Wave Tel Ltd will notify you five working days in advance of your account being debited or as otherwise agreed. If you request FastPay Ltd Re Wave Tel Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- ❖ If an error is made in the payment of your Direct Debit by FastPay Ltd Re Wave Tel Ltd or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  - If you receive a refund you are not entitled to, you must pay it back when FastPay Ltd Re Wave Tel Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.